



Easily communicate student learning in K-2 using SpacesEDU!

Three ways to set up your Spaces for K-2 Classrooms

1. Create one Individual Space called My Portfolio rather than creating multiple spaces for each subject area
 - *Tip: Change the Class Space Settings to Hidden (so students' only see their My Portfolio Space)*
2. Set the Class settings to Active, but keep other student posts hidden by toggling 'Students can view other students' posts' to the off position
3. Create multiple Spaces (i.e. for each subject area)
 - *Tip: change the Space Settings to Hidden on Spaces that you aren't using that day/week, so students only see one Space at a time*

Ways to promote documentation in your classroom:

1. Use [QR Code Logins](#) to simplify the login process
2. Print out the [Student Poster](#) and hang it on your classroom walls
3. Use video and audio instructions on activities and posts
4. Post and/or Complete activities on behalf of your students
 - *Tip: After you've posted on the behalf of your students, encourage them to click on the comment/reflection box of your post to add an audio or video response*
5. Set up a learning centre for digital documentation, post an activity once a week, and give students opportunities to go to that centre over the course of the week to respond to your prompt

6. Create a few posts in each students' Individual Space for broad topics or units you'll be covering (i.e. Numeracy). Then edit the post over the course of the year to add new evidence and growth in the post description
 - *Tip: Use the copy function to easily copy the original post to each students' Space*
 - Alternative: Use the comments to have a date stamped learning journey
7. Use a buddy system with older year students
8. Document literacy journeys using [A Digital Reading Corner for Early Readers](#)

Should I use Posts or Activities?

Feature	Benefits	Drawbacks
Activities	<ul style="list-style-type: none"> ● Easily collect work from all students ● Submit on behalf of the student ● Easily assess individual student submissions using the Proficiency Table 	<ul style="list-style-type: none"> ● Must publish the submission for it to appear in the Space ● More clicks from the teacher account
Posts	<ul style="list-style-type: none"> ● Easily capture evidence of learning in the moment ● Fewer clicks from the teacher account 	<ul style="list-style-type: none"> ● Cannot assess a class-wide post ● Cannot quickly assess student submissions in table form

As a teacher who is posting on behalf of students:

Use Case	Example	Post OR Activity	Space Type
I want to privately post artifacts for <i>one</i> student	Sam is making a pattern out of coloured blocks	Create Post	Individual Space
I want to post an artifact for <i>all</i> students and have them privately reflect on the picture	We read "The Giving Tree". What was the story about?	Create Post	Individual Space
I want to post a picture of all of my students	Our field trip experience	Create Post	Class Space
I want to collect student work tied to a prompt and have responses and feedback kept private	Show evidence of a Personal and Social Core Competency	Create Activity	Individual Space
I want to quickly communicate student learning on a learning task with family members	Share the task details, their student's work, and descriptive feedback	Create Post + Comment	Individual Space
I want to document observations in a private space that is not visible to students or families	Observe evidence of a skill or learning attribute	Create Post	Individual Space